

**SHERMAN BOARD OF SELECTMEN**  
**MINUTES of BID OPENING**  
December 1st, 2011

**Present:**

Kate McConaghy – Selectman  
Edward Hayes - Selectman

**Absent:**

Andrea O’Connor - 1st Selectman

**Call to Order:**

Selectman Ed Hayes acted as meeting Chair and Selectman Kate McConaghy as meeting Secretary. The meeting was called to order by Chairman Hayes at 4 PM in accordance with the Invitation to Bid Specifications for the Lease/Purchase of one (1) F-550 4X4 Chassis Cab and the Request for Quotation for a V-Stainless Snow Plow and a Body Mount 3-Yard Sander Package suitable for such a vehicle.

Two responses were received for the Invitation to Bid.

Interstate Ford Truck Sales, Inc. of Hartford, CT, offered a purchase price of \$47,473 for a truck matching bid specifications with an 8-10 week order lead-time, a lease option price to be determined by specifications not included in the bid package, and a sander/plow package totaling \$12,220. Litchfield Ford, of Litchfield, CT, offered a purchase price of \$50,232 for an in-stock truck matching the bid specifications, with no additional lease or sander/plow package offered.

One response was received to the Request for Quotation.

Universal Body and Equipment of Oakville, CT, submitted an estimate of \$5,362 for a “Vee” Snow Plow with specified attachments and installation and \$6,858 for an Air Flo Sander with specified attachments and installation, for a total of \$12,220.

After discussion that all bids are within the acceptable range of the funds authorized by the Town Meeting on Friday, November 4<sup>th</sup> for the purchase and/or lease of one or more suitably equipped vehicles for winter maintenance activities by the Public Works Department, the Selectman opted to defer the decision to the Public Works Advisory Committee (PWAC), and, while assuming the critical decision factor to be vehicle availability, agreed to accept the Committee’s decision as final.

**Adjournment:**

Selectman McConaghy made a motion to adjourn the Meeting at 4:15 PM. The motion was seconded by Selectman Ed Hayes and carried unanimously.

Respectfully Submitted,

Kate McConaghy

---

Andrea O’Connor

---

Ed Hayes

---

Kate McConaghy

*Meeting Minutes are not considered official until they have been approved and signed by a minimum of two Selectmen*