

SHERMAN COMMISSION ON AGING

BY-LAWS

Revised 20 March 2018

- A. The Sherman Commission on Aging shall implement the directives of the Ordinance establishing the Sherman Commission on Aging dated May 7, 2004 and the Mission Statement dated November 15, 2005. It is also understood that the Ordinance may be amended from time to time as appropriate.
- B. The Commission shall familiarize itself with town, state and federal issues pertaining to the elderly and shall have the opportunity to initiate, review and comment on applications for local, state and federal funds relating to the elderly.
- C. The Commission shall function as a policy making body to address the concerns and requests of the older community residents. It will study continuously the conditions and needs of the older community residents in relation, but not limited to, housing, economics, employment, health, recreational, transportation and other necessary matters.
- D. The Commission shall support the efforts of the Senior Center and the Municipal Agent.
- E. The Commission shall collect and disseminate pertinent information and provide periodic educational workshops that support the concerns and needs of the older community residents.
- F. Members of the Commission shall be residents of Sherman. All members shall be appointed by the Board of Selectmen. The members so appointed shall be persons interested in the needs and well-being of aging. The membership shall be composed of seven (7) members with two (2) alternates. Alternates are encouraged to participate in all meeting discussions but can only vote if their vote is needed for a quorum.

- G. Terms for Office for persons appointed to the Sherman Commission on Aging shall be staggered and shall be for three (3) years and may be renewable. The departing members of the Commission shall serve until their successors are designated and appointed in accordance with Section F above.
- H. A Chairperson, a Co-Chairperson or Vice-Chairperson and a Secretary shall be elected annually. The Commission shall meet on the third Monday of each month and at other times as the Chairperson or a majority of the board shall deem necessary.
- I. A quorum must be present at any meeting which voting takes place.
- J. Incidental expenses up to the sum of one hundred dollars (\$100.00) shall be dispensed by the Senior Center Co-Coordinator without a purchase order. Invoices greater than one hundred dollars (\$100.00) can be made within the fiscal year budget and submitted with a purchase order to the Town for reimbursement.
- K. The by-laws of the Sherman Commission on Aging may be amended by a quorum vote at any meeting of the Commission.
- L. The Commission shall analyze demographic, economic and service delivery trends in aging, delivering objective research and generating reports to guide sound public.
- M. The Commission may help develop and comment on legislative proposals.
- N. These by-laws will supersede all prior by-laws and amendments.

Revised this 19 March 2018

Chair: _____

Janet Wey